



STATE OF NORTH CAROLINA  
DEPARTMENT OF TRANSPORTATION

ROY COOPER  
GOVERNOR

J. ERIC BOYETTE  
SECRETARY

August 21, 2023

MEMORANDUM

TO: Clemmon W. "Win" Bridgers, Jr., PE  
Division Engineer

FROM: Dennis Robertson  
Division Roadside Environmental Engineer

SUBJECT: Award of Professional Landscape Plant Bed & Mowing Maintenance Contract  
Dare County, Manteo Corridor

COPIES: Marshall Gill, PE  
Shanna Damron  
Chris Andresen  
Carrie Hoyle

Contract Proposal Number: 54-CA-01-12089854

Bids were opened August 9, 2023, for the "Professional Landscape Plant Bed & Mowing Maintenance" in Dare County, Manteo Corridor. This is to advise that East Carolina Land Services LLC is the recommended contracting agency for this project with the low bid of \$136,300.00.

The Engineer's estimate for this project was \$155,500.00. I have spoken with Mr. Brian Carson and reviewed his bid, and he is agreeable to accept the PBM & Mowing operations in Dare County, Manteo Corridor on September 1, 2023. I believe his bid to be reasonable, and therefore recommend that we award the contract for this project to his company.

Please have funds set up for the above referenced proposal number. Attached is a copy of the COI.

Attachment



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

08/17/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Weatherly Insurance Agency, Inc. PO Box 192  Columbia NC 27925-0192		<b>CONTACT NAME:</b> Pam Swain <b>PHONE (A/C, No, Ext):</b> (252) 796-5811 <b>E-MAIL ADDRESS:</b> pam@weatherlyinsurance.com <b>FAX (A/C, No):</b> (252) 796-0160	
<b>INSURED</b> East Carolina Land Services LLC 178 Old Beach House Rd  Columbia NC 27925		<b>INSURER(S) AFFORDING COVERAGE</b> <b>INSURER A:</b> AmWINS Group, Inc. <b>INSURER B:</b> <b>INSURER C:</b> NCRB-NCRF-NCIGA <b>INSURER D:</b> Progressive <b>INSURER E:</b> <b>INSURER F:</b>	
		<b>NAIC #</b> 38784	

**COVERAGES****CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS		
A	<input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b>	Y		MP003201210000900	10/21/2022	10/21/2023	EACH OCCURRENCE	\$ 1,000,000	
	<input checked="" type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 100,000	
	GEN'L AGGREGATE LIMIT APPLIES PER:						MED EXP (Any one person)	\$ 5,000	
	<input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC						PERSONAL & ADV INJURY	\$ 1,000,000	
	OTHER:						GENERAL AGGREGATE	\$ 2,000,000	
							PRODUCTS - COMP/OP AGG	\$ 2,000,000	
								\$	
D	<b>AUTOMOBILE LIABILITY</b>	Y	Y	962530496	10/14/2022	10/14/2023	COMBINED SINGLE LIMIT (Ea accident)	\$ 1,000,000	
	<input type="checkbox"/> ANY AUTO						BODILY INJURY (Per person)	\$	
	<input type="checkbox"/> OWNED AUTOS ONLY						<input checked="" type="checkbox"/> SCHEDULED AUTOS	BODILY INJURY (Per accident)	\$
	<input checked="" type="checkbox"/> HIRED AUTOS ONLY						<input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY	PROPERTY DAMAGE (Per accident)	\$
	<input checked="" type="checkbox"/> Comp Ded	<input checked="" type="checkbox"/> Coll Ded					Hired Auto Value	\$ 275,000	
	<input checked="" type="checkbox"/> <b>UMBRELLA LIAB</b>	Y		MKLV7EUL103189	10/21/2022	10/21/2023	EACH OCCURRENCE	\$ 4,000,000	
	<input type="checkbox"/> EXCESS LIAB						<input type="checkbox"/> OCCUR	AGGREGATE	\$ 4,000,000
	DED	RETENTION \$						\$	
C	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b>	Y/N	N/A	28485260	10/19/2022	10/19/2023	<input checked="" type="checkbox"/> PER STATUTE	OTH-ER	
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)						<input type="checkbox"/> N	E.L. EACH ACCIDENT	\$ 100,000
	If yes, describe under DESCRIPTION OF OPERATIONS below							E.L. DISEASE - EA EMPLOYEE	\$ 100,000
								E.L. DISEASE - POLICY LIMIT	\$ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

The State of NC is named as additional insured on the commercial general liability policy

**CERTIFICATE HOLDER****CANCELLATION**

NCDOT - Roadside Environmental 427 Ocean Highway N Hertford, NC 27944	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE Pamela Swain
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